

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, November 28, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

- PRESENT:** Josh Knelsen Reeve
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Garrell Smith Councillor
Ernest Peters Councillor
Lisa Wardley Councillor
- REGRETS:** Walter Sarapuk Deputy Reeve
Dale Wiebe Councillor
- ADMINISTRATION:** Darrell Derksen Chief Administrative Officer
Don Roberts Director of Community Services
Jennifer Batt Director of Finance
Caitlin Smith Director of Planning and Agriculture
Byron Peters Director of Projects and Infrastructure
Andy Banman Manager of Operations
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary
- ALSO PRESENT:** Michael McMann, Superintendent of Schools – Fort Vermilion
School Division

Minutes of the Regular Council Meeting for Mackenzie County held on November 28, 2023 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 23-11-933 MOVED by Councillor Wardley

That the agenda be approved as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 14, 2023 Regular Council Meeting

MOTION 23-11-934

MOVED by Councillor Braun

That the minutes of the November 14, 2023 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

None.

CLOSED MEETING:

4. Closed Meeting

MOTION 23-11-935

MOVED by Councillor Smith

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4.a) CAO Report (*FOIP Sections 16, 17, 23 and 24*)
- 4.b) Legal Update (*FOIP Sections 23, 24, 25 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Deputy Reeve Sarapuk and Councillor Wiebe
- Darrell Derksen, Chief Administrative Officer
- Jennifer Batt, Director of Finance

Jennifer Batt, Director of Finance left the meeting at 10:30 a.m.

MOTION 23-11-936

MOVED by Councillor Cardinal

That Council move out of a closed meeting at 11:12 a.m.

CARRIED

MOTION 23-11-937

MOVED by Councillor Peters

That Rural Municipalities of Alberta (RMA) Minister Meeting follow up letters be sent.

CARRIED

CLOSED MEETING: 4. a) CAO Report

MOTION 23-11-938 MOVED by Councillor Braun

That the CAO Report be received for information.

CARRIED

CLOSED MEETING: 4. b) Legal Update

MOTION 23-11-939 MOVED by Councillor Driedger

That the legal update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:13 a.m. and reconvened the meeting at 11:29 a.m.

DELEGATIONS: 7. a) Fort Vermilion School Division – Mike McMann, Superintendent of Schools

Reeve Knelsen recessed the meeting at 12:26 p.m. and reconvened the meeting at 1:14 p.m.

MOTION 23-11-940 MOVED by Councillor Smith

That the presentation of the Collegiate Model from the Fort Vermilion School Division be received for information.

CARRIED

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

GENERAL REPORTS: 8. a) Director & Manager Reports for October 2023

MOTION 23-11-941 **MOVED** by Councillor Driedger

That the Director & Manager reports for October 2023 be received for information.

CARRIED

AGRICULTURE SERVICES:

9. a) None

COMMUNITY SERVICES:

10. a) None

FINANCE:

11. a) Budget Amendment – Amalgamation of South of High Level Lands Projects

MOTION 23-11-942
Requires 2/3

MOVED by Councillor Wardley

That the 2023 Capital Budget be amended by combining the “Land Purchase – South of High Level” and “PLS 140031 – South of High Level Lands” projects budgets and funding sources into a single project, renaming it “Land Purchase – South of High Level Lands PLS140031”.

CARRIED

FINANCE:

11. b) Budget Amendment – New Hamlet Parks

MOTION 23-11-943
Requires 2/3

MOVED by Councillor Braun

That the 2023 Capital Budget be amended by renaming the “New Hamlet Park (Janelle’s Park LC)” to “New Hamlet Park – 112 st LC” with a budget of \$8,685, and the remaining \$50,000 in funding be reallocated to the Janelle Park Development project.

CARRIED

FINANCE:

11. c) Financial Reports – January 1 – October 31, 2023

MOTION 23-11-944

MOVED by Councillor Braun

That the financial reports for January to October 31, 2023 be received for information.

CARRIED

FINANCE: 11. d) Councillor Expense Claims

MOTION 23-11-945 **MOVED** by Councillor Braun

That the Councillor Expense Claims for October 2023 be received for information and approved as amended.

CARRIED

FINANCE: 11. e) Members at Large Expense Claims

MOTION 23-11-946 **MOVED** by Councillor Driedger

That the Member at Large Expense Claims for October and November 2023 be received for information.

CARRIED

**PROJECTS &
INFRASTRUCTURE: 12. a) None**

OPERATIONS: 13. a) None

UTILITIES: 14. a) None

**PLANNING &
DEVELOPMENT: 15. a) Development Options for Infrastructure**

MOTION 23-11-947 **MOVED** by Councillor Wardley

That administration proceed with drafting a bylaw for Council's consideration regarding development levies, fees and incentives as discussed and bring back to a future council meeting.

CARRIED

Reeve Knelsen recessed the meeting at 2:02 p.m. and reconvened the meeting at 2:11 p.m.

**ADMINISTRATION: 16. a) Community Planning Association of Alberta (CPAA) –
2024 Annual Conference**

MOTION 23-11-948 **MOVED** by Councillor Cardinal

That the following Councillors be authorized to attend the Community Planning Association of Alberta (CPAA) – 2024 Annual Conference from April 29 – May 1, 2024 in Red Deer, Alberta:

1. Councillor Braun
2. Councillor Cardinal
3. Councillor Driedger
4. Councillor Wardley

CARRIED

ADMINISTRATION: 16. b) Economic Developers Alberta - EDA Xperience 2024 Leaders' Summit & Conference

MOTION 23-11-949 MOVED by Councillor Braun

That the following Councillors be authorized to attend the Economic Developers Alberta - EDA Xperience 2024 Leaders' Summit & Conference from April 10-12, 2024 in Kananaskis, Alberta

1. Councillor Braun
2. Councillor Cardinal
3. Councillor Wardley

CARRIED

MOTION 23-11-950 MOVED by Councillor Driedger

That the 2024 operating budget for Growing the North Conference be changed to the Provincial Agricultural Service Board (ASB) Conference in Lethbridge, Alberta on January 22-24, 2024 and all Council be authorized to attend.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 17. a) None

COUNCIL COMMITTEE REPORTS: 18. a) Council Committee Reports (verbal)

MOTION 23-11-951 MOVED by Councillor Driedger

That a letter be written to All Peace Hockey League regarding the sportsmanship policy of not shaking hands at activities based within Mackenzie County facilities.

CARRIED

MOTION 23-11-952 **MOVED** by Councillor Braun

That the Council Committee Reports (verbal) be received for information.

CARRIED

MOTION 23-11-953 **MOVED** by Councillor Smith

That Mackenzie County proceed with the Northwest Species at Risk (NWSAR) transfer from the Town of High Level.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Municipal Planning Commission Meeting Minutes

MOTION 23-11-954 **MOVED** by Councillor Cardinal

That the unapproved Municipal Planning Commission meeting minutes of November 16, 2023 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 23-11-955 **MOVED** by Councillor Cardinal

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: **20. a) None**

**NEXT MEETING
DATES:**

21. a) Next Meeting Dates

Budget Council Meeting
December 6-7, 2023
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
December 12, 2023
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

22. a) Adjournment

MOTION 23-11-956

MOVED by Councillor Smith

That the Council meeting be adjourned at 2:56 p.m.

CARRIED

These minutes were approved at the December 12, 2023 Regular Council Meeting.

Joshua Knelsen
Reeve

Darrell Derksen
Chief Administrative Officer
